



# BCCA NEWSLETTER

August 2024

Please send all written correspondence to:

[bristolcourt@nsmanagement.net](mailto:bristolcourt@nsmanagement.net) or [office@bristolcourt.org](mailto:office@bristolcourt.org)

## **DO YOU KNOW WHO BUZZED YOUR DOOR?**

**Only open the door to people you know!**

**For the safety of everyone, don't let anyone into the building you don't know.**

**Don't let people follow you into the building unless you know who they are.**

**IMMEDIATELY CALL THE POLICE TO REPORT THESE INCIDENTS**

### **The Annual Meeting and Elections**

Voting for the Board of Directors will be held at the following locations on August 13, 2024, from 6:00 p.m. to 7:30 p.m. A handout for the state of the complex will be available at the voting site.

- 500 Thames for owners representing 400 and 401 Ascot, 2500 Archbury, and 200, 201, 300, 400, 500 Thames
- 2500 Windsor Mall for owners representing 2400 Archbury, 600 Thames, and 2300, 2400, 2500, 2600 Windsor Mall

**A Q & A session will be held in the party room at 2500 Windsor Mall beginning at 7:30 p.m.**

### **Air Conditioning**

- If the fan coil alarm sounds in your unit or you hear it from another unit, please call the office (847-698-3313) **immediately** so leaks can be repaired, and damage prevented.
- Check to ensure the fan coil alarms are set to the "ON" position.

### **New Resident Orientation**

The next orientation is September 12<sup>th</sup>, at 6:30 p.m. in the party room at 2500 Windsor Mall.

The Community Commission hosts orientation meetings for residents and owners new to Bristol Court to answer questions about BCCA and the Park Ridge community.

### **Remembering Phil Lavery Property Manager from 1998 – 2023**

A new bench was placed in front of Phil's former residence at 400 Ascot Dr. in remembrance of his service to the BCCA community.



**BCCA phone number: (847) 698-3313**