



# BCCA NEWSLETTER

January 2026

Please send all written correspondence to:  
[office@bristolcourt.org](mailto:office@bristolcourt.org)

## Board of Directors

All owners are invited to the Board of Directors monthly meeting held in the party room at 2500 Windsor Mall on January 6<sup>th</sup> at **6:30 p.m.**

## Payments

- The \$9.00 gas charge for Buildings 1–6 is due by January 15th. Residents enrolled in ACH will have the charge automatically deducted. Residents not on ACH must submit a separate check, as this charge cannot be included with regular assessments. Please write your account number on the memo line (NBR-XXYY; XX = building number, YY = unit, e.g., NBR-011A).
- Checks must be mailed to:
  - Bristol Court Condominium Association
  - c/o NS Management
  - P.O. Box 945
  - Arlington Heights, IL 60006-0945
- **Coupon books** will be distributed when they arrive. Make payments as described above.

## Reminders

- **The BCCA Office is closed on Wednesdays.** Regular office hours are Monday, Tuesday, Thursday, and Friday from 9 a.m. – 4:30 p.m.
- Emergencies are handled 24/7 by calling 847-698-3313.
- **Please monitor movers/delivery people.** You are responsible for any property damage. To keep elevators working well, use stairs for appliances and oversized items.

## Exterminator Update

- Pest control will continue monthly building visits, but **units will only be entered if service is requested through the office.**

## Laundry Room Courtesy

- Kindly call Coin Washer Co. at 800-338-2646 to report the machine number that isn't working and leave a note on the machine when the report was made.
- Laundry room hours start at 6 a.m. and end at 11 p.m.
- Remove your laundry as soon as completed. Laundry may be removed after 15 minutes.
- If you make a mess, such as spilling detergent, softener, or dryer sheets, please clean it up for the next person.

## BCCA Website

- Lots of useful information can be found on the BCCA website at [bristolcourt.org](http://bristolcourt.org).
- The "More" tab has newsletters, improvement to unit form, move in and move out requirements, vehicle registration and restrictions, etc.
- An updated version of the Rules and Regulations are listed under the "Governing Documents" tab.

## Winter Parking Reminders

- There is "No Parking" at the complex entrances and exits along Thames Parkway and Ascot Drive through April 15<sup>th</sup>. The no parking ban is in effect when a Robo call is sent or a no parking notice is posted in the buildings. All vehicles, when the ban is in effect, must be removed from the streets for at least two days after the snowfall stops to facilitate snow removal. If a vehicle interferes with snow plowing it will be ticketed and may be towed.
- Remote control starters may only be used to start vehicles parked outside the garage.
- Idling cars in the garage is not allowed because exhaust and fumes jeopardize the safety of the residents and the building.

*Happy New Year!*