

MOVE-IN / MOVE-OUT FORM

TWO checks required:

1. \$250.00 is non-refundable fee which includes the placement and removal of protective hall runners, common area wear & tear and administrative costs.
2. \$250.00 is a refundable damage deposit. This check will be returned less any damage caused by the move.

Owner Name:	Tenant Name:
Address:	Unit:
Phone:	Phone:
Move Date:	

BRISTOL COURT VEHICLE STICKER(S) MUST BE RETURNED TO THE ASSOCIATION OFFICE AT TIME OF MOVING OUT OR BE SUBJECT A \$25 PER STICKER CHARGE.

Forwarding Address: _____

I have read and understand the moving instructions, deliveries & elevator usage provisions

Signature: _____

***** Office use only *****

Deposit paid _____

Deposit returned _____

Damage? Yes / No

Vehicle Sticker(s) Returned? Yes / No

List Damage: _____