



BCCA NEWSLETTER

June 2024

Please send all written correspondence to:

bristolcourt@nsmanagement.net or office@bristolcourt.org

Board of Directors

All owners are invited to the Board of Directors' monthly meeting held in the party room of 2500 Windsor Mall on June 25th at 6:30 p.m.

Monthly Newsletter

Residents and owners can find the monthly BCCA Newsletter posted at bristolcourt.org.

Attention Caregivers

- Read monthly newsletters and flyers posted in the laundry rooms to be well-informed.
- Please make sure that secured garbage bags go completely down the chute.
- Diapers, wipes, paper towels, etc. should go in the trash and not down the toilet.
- The garbage disposal should not be used for grease, oil, bones, stringy vegetables, eggshells, bones, coffee grounds, etc. Put these items in the trash.

Air Conditioning

- If the fan coil alarm sounds in your unit or you hear it from another unit, please call the office (847-698-3313) **immediately** so leaks can be repaired, and damage prevented.
- Check to make sure the fan coil alarms are set to the "ON" position.

Recycling Reminders

- **Recycle only** clean and empty bottles, jars, jugs, tubs, cans, paper, and **flattened** cardboard.
- **All recyclable items must be loose – NOT IN PAPER OR PLASTIC BAGS.**
- **Styrofoam** can't be recycled in the recycling bins.
- If you aren't sure if it can be recycled, throw it in the trash.
- Non-recyclable items placed in the containers increase the cost of recycling, slow the process, and pose safety risks to employees.
- If trash items are too large to put down the garbage chute, place the item near the boiler room door for disposal.

Be Responsible

- If you drop something, pick it up.
- If you make a mess, clean it up. If you can't clean it up, call the office for assistance.

Federal Pacific Electric Panel Replacement Reminder

- If you have not already done so, the Federal Pacific electrical panel must be replaced and the new panel must be switched to the outside of the closet wall based on code upgrades.
- Our insurance company is receiving updates on the completed units and will monitor the progress.
- **This work must be completed by July 1, 2025, and requires a permit from Park Ridge.**

BCCA phone number: (847) 698-3313