

BCCA NEWSLETTER

March 2022

All Written Correspondence

Please send all written correspondence to office@bristolcourt.org

Board of Directors

All owners are invited to the monthly meeting of the Board of Directors held in the 2500 Windsor Mall Party Room on March 29th at 7 p.m. Masks are not required.

Turn Your Clocks Forward



Daylight Saving Time begins Sunday, March 13th. It's a good time to check the battery in the CO detector. According to the fire code, carbon monoxide detectors are required for all units in Buildings 1 – 7 and 1st floor units in Buildings 8 – 14.

New Resident Orientation

For residents and owners who are new to the BCCA community, the Community Committee is hosting an orientation meeting to help answer questions about BCCA and the Park Ridge community. It will be held on March 10th at 7 p.m. in the party room at 2500 Windsor Mall. The committee plans to hold orientation meetings every other month.

Easter Egg Hunt



There will be an Easter Egg Hunt for the children of Bristol Court on Saturday, April 9th on the grassy island in front of 2400 and 2500 Windsor Mall. Starting with the youngest children at 11:00 a.m., groups will start in intervals. The purchased plastic eggs contain a toy, sticker, and piece of candy. Please provide your own basket or bag. The rain date is Saturday, April 16th.

Fan Coil Unit Drip Pan Replacement

Residents will be receiving an email and/or letter requiring you to contact the association office to schedule an appointment for drip pan replacement. **This is absolutely necessary** in order to prevent leaks onto flooring. Your cooperation is greatly appreciated.

Spring Maintenance Check

Begins mid to late March. It is **EXTREMELY IMPORTANT** that 100% of the units be properly serviced so that the air conditioning system is ready for the cooling season. Please provide access to the units. Maintenance will not move furniture. **NO SPECIAL APPOINTMENTS CAN BE SCHEDULED!** Also, annual checks are made of the plumbing fixtures, smoke detectors, and carbon monoxide detectors where required.

Reminders

- **Please remove mail from your mailbox at least once a week.**
- Mail addressed to occupant, resident, or other unwanted mail is the **resident's responsibility** to throw away or recycle.
- Only bikes and grocery carts may be stored in front of the owner's car in the garage.
- Storage items are to be stored in storage units – not the hallway.
- **When the door buzzer rings, only let in people you know.**
- For your safety shred important documents when recycling to keep your personal information safe.
- Laundry room hours are from 6 a.m. to 11 p.m.
- Please remove laundry as soon as it is completed. Unattended laundry may be removed after 15 minutes.
- **BCCA is NOT** responsible for any packages or deliveries.
- **Please don't feed the animals!**